

## DISSOLUTION FINAL HEARING CHECKLIST

CASE NAME: \_\_\_\_\_

CASE NUMBER: \_\_\_\_\_

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**This checklist is meant to help YOU know whether your case is ready to be set for final hearing. This checklist should NOT be filed, this is simply your personal checklist.**  
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**The documents below must be filed in your case (either by you or the other party) with the Clerk's Office before a final hearing can be set:**  
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1. Petition: \_\_\_\_\_
2. Civil Cover Sheet: \_\_\_\_\_
3. Service Return(s): \_\_\_\_\_
4. Answer/Default(s) (**DEFAULT IS NEEDED ONLY WHEN NO RESPONSE HAS BEEN FILED WITHIN 20 CALENDAR DAYS OF DATE OF SERVICE**): \_\_\_\_\_
5. Counter-Petition(s) (**ONLY NECESSARY IF YOU DO NOT AGREE WITH THE OTHER PARTY'S ANSWER**): \_\_\_\_\_
6. Answer to Counter Petition (**ONLY IF A COUNTER-PETITION WAS FILED**): \_\_\_\_\_
7. Affidavit of Diligent Search (**THIS DOCUMENT IS NEEDED ONLY IF YOU WERE UNABLE TO SERVE THE OTHER PARTY BECAUSE THEY COULD NOT BE LOCATED**): \_\_\_\_\_
8. Proof of Publication (**THIS DOCUMENT IS ONLY NEEDED IF YOU WERE REQUIRED TO FILE AN AFFIDAVIT OF DILIGENT SEARCH—SEE #7 ABOVE**): \_\_\_\_\_
8. Affidavit of Non-Military: \_\_\_\_\_
9. Financial Affidavits: \_\_\_\_\_
10. Notice of Social Security Number: \_\_\_\_\_
11. Certificate of Completion of Parenting (**ONLY IF YOU HAVE CHILDREN BORN OF THE MARRIAGE**): \_\_\_\_\_
12. Child Support Guideline Worksheet (**ONLY IF YOU HAVE CHILDREN BORN OF THE MARRIAGE**): \_\_\_\_\_
13. Marital Settlement Agreement OR Mediation Agreement: \_\_\_\_\_

**IF YOU HAVE CHECKED OFF ALL OF THE RELEVANT ITEMS ABOVE, YOUR CASE IS READY FOR TRIAL. PLEASE FILE A MOTION/NOTICE TO SET FINAL HEARING. IF YOU NEED FURTHER ASSISTANCE PLEASE CONTACT THE CLERK'S SELF-SERVICE CENTER.**