

**EXHIBIT A – CASE INFORMATION SHEET FOR CALENDAR CALL**

Short Style: \_\_\_\_\_ v. \_\_\_\_\_, Case No.: \_\_\_\_\_

Lead Attorneys: Plaintiff: \_\_\_\_\_, Phone: \_\_\_\_\_

Defendant: \_\_\_\_\_, Phone: \_\_\_\_\_

Primary Case Contact<sup>1</sup>: \_\_\_\_\_, Phone: \_\_\_\_\_

Anticipated Length of Trial: \_\_\_\_\_ Date Mediated: \_\_\_\_\_

Date Pre-Trial Stipulation filed: \_\_\_\_\_ Jury Instructions ready: Yes/No

Any non-compliance with pre-trial order: Yes/No – if yes, what \_\_\_\_\_

Outstanding Motions: Yes/No      If yes, already set for hearing: Yes/No

If no, Motions: \_\_\_\_\_ Time needed: \_\_\_\_\_

Time requested for voir dire, if more than one hour per side: \_\_\_\_\_

Number of jurors: \_\_\_\_\_

Trial Conflicts (Plaintiff and Defendant)\*:

Week 1: \_\_\_\_\_

Week 2: \_\_\_\_\_

Week 3: \_\_\_\_\_

Week 4: \_\_\_\_\_

Week 5: \_\_\_\_\_

Week 6 (if applicable): \_\_\_\_\_

Other matters for the Court: \_\_\_\_\_

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<sup>1</sup> Name and phone number of person (usually Plaintiff's assistant) that the Court (usually the Judicial Assistant) can contact that will pass on notice to all parties.