**IN THE CIRCUIT COURT OF THE 15TH JUDICIAL CIRCUIT**

**IN AND FOR PALM BEACH COUNTY, FLORIDA**

CIVIL DIVISION "**AE**"

CASE NO:

 Plaintiff(s),

vs.

 Defendant(s).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_/

**ORDER SPECIALLY SETTING HEARING**

**ThIS MATTER** is specially set for hearing before **JUDGE JEFFREY DANA GILLEN** in Courtroom **9A** at the Palm Beach County Courthouse, 205 North Dixie Highway, West Palm Beach, Florida, as follows:

**DATE OF HEARING:**

**TIME OF HEARING:**

**TIME RESERVED:**

**MOTION FILE DATE:**

**TITLE OF MOTION(s):**

**\**The moving party is directed to serve this Order via U.S. Mail on all unrepresented parties.***

***\*No amendments to this Order are permitted without leave of court.***

**THIS MATTER HAS BEEN SPECIALLY SET BY COURT ORDER AND CANNOT BE CANCELED OR RESET EXCEPT BY FURTHER ORDER OF THE COURT.**

**NOTE:** If the issue is resolved less than twenty-four (24) hours prior to the hearing (excluding weekends), the moving party shall appear before the Court at the scheduled time of hearing with a proposed order. *Should either party require a continuance of this special set hearing, the matter is to be properly noticed and set on the Court’s Uniform Motion Calendar.*

IT IS THE INTENT OF THIS COURT TO DISPOSE OF THE SUBJECT MATTER OF THE SPECIALLY SET MOTION(S) ON THE DATE AND TIME APPEARING IN THIS ORDER. Accordingly, all counsel or self-represented parties must do one of these: (1) be present personally or by telephone at the hearing (**Contact the Judicial Assistant for the telephone instructions** and then make arrangements with Court Call at least five (5) business days prior to the hearing @ 888-882-6878); **[however, a witness may testify only in strict compliance with Fla. R. Jud. Admin. 2.530 and Fla. R. civ. P. 1.451];** (2) submit a written memorandum in lieu of personal appearance and oral argument; or (3) submit an Agreed Order disposing of the motion at least forty-eight (48) business hours prior to hearing.

 All memoranda and/or case authority must be submitted to opposing counsel at least five (5) business days before the hearing. A **HARD COPY** SHALL BE SIMULTANEOUSLY SUBMITTED TO THE COURT INDICATING THE DATE AND TIME OF THE SCHEDULED HEARING.

All cases and legal authorities submitted to the court must be tabbed, with pertinent sections highlighted. ***Be advised that documents e-filed are processed by the clerk into the computerized file. That process is not instantaneous. It usually takes more than a full day. Consequently, to ensure that the undersigned has an opportunity to review documents prior to the hearing, e-file far enough in advance of the hearing****.*

All exhibits must be clearly marked before the hearing is set to begin. Exhibits shall be marked by a numbered sticker on the top right-hand corner of the front of each exhibit clearly identifying the *case number* and party who is offering the exhibit, *e.g.,* *Petitioner* or *Respondent.* An Exhibit list shall be provided to the Court at the start of the hearing and must be numbered chronologically.

**DONE AND ORDERED** in Chambers, at West Palm Beach, Palm Beach County, Florida.

Copies furnished to counsel of record @ registered e-mail addresses with ADA language.

The moving party is required to list the name & address of unrepresented parties and furnish a copy of this Order via US MAIL.

**“If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Americans with Disabilities Act Coordinator, Palm Beach County Courthouse, 205 North Dixie Highway West Palm Beach, Florida 33401; telephone number (561) 355‑4380 at least 7 days before your scheduled court appearance, or immediately upon receiving this notification if the time before the scheduled appearance is less than 7 days; if you are hearing or voice impaired, call 711.”**

**“Si usted es una persona minusválida que necesita algún acomodamiento para poder participar en este procedimiento, usted tiene derecho, sin tener gastos propios, a que se le provea cierta ayuda.**  **Tenga la amabilidad de ponerse en contacto con, 205 N. Dixie Highway, West Palm Beach, Florida 33401; teléfono número (561) 355-4380, por lo menos 7 días antes de la cita fijada para su comparecencia en los tribunales, o inmediatamente después de recibir esta notificación si el tiempo antes de la comparecencia que se ha programado es menos de 7 días; si usted tiene discapacitación del oído o de la voz, llame al 711.”**

“**Si ou se yon moun ki enfim ki bezwen akomodasyon pou w ka patisipe nan pwosedi sa, ou kalifye san ou pa gen okenn lajan pou w peye, gen pwovizyon pou jwen kèk èd. Tanpri kontakte, kòòdonatè pwogram Lwa pou ameriken ki Enfim yo nan Tribinal Konte Palm Beach la ki nan 205 North Dixie Highway, West Palm Beach, Florida 33401; telefòn li se (561) 355‑4380 nan 7 jou anvan dat ou gen randevou pou parèt nan tribinal la, oubyen imedyatman apre ou fin resevwa konvokasyon an si lè ou gen pou w parèt nan tribinal la mwens ke 7 jou; si ou gen pwoblèm pou w tande oubyen pale, rele 711.”**