

# FORECLOSURE SUMMARY JUDGMENT CHECK LIST

CASE NO.: \_\_\_\_\_ Date Motion for Summary Judgment filed \_\_\_\_\_

Date Notice of Trial served \_\_\_\_\_ Amount of time needed for Trial \_\_\_\_\_

\_\_\_\_\_  
 PLAINTIFF(S) Lost Note count dropped DE# \_\_\_\_\_ and Complaint amended  
 Order Entered \_\_\_\_\_ DE# \_\_\_\_\_

vs. Motion to Dismiss pending Y or N DE# \_\_\_\_\_

\_\_\_\_\_  
 DEFENDANT(S)

DEFENDANT(S) (Every defendant MUST be listed)	RETURN OF SERVICE Date Served	TYPE OF SER. P - S - C - PU*	ANSWER DE #	DEFAULT DE#	PARTIES DROPPED DE #	AFFIRMATIVE DEFENSES STRICKEN DE#
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____

\*P- personal service; S - substitute service; C - corporate service; PU - publication

**DOCUMENTS:** Please state the **docket entry #** if already filed, mark YES if to be presented to the Judge in Court, or w if witness testifying:

**Original Promissory Note:** YES \_\_\_ NO \_\_\_

**Mortgage:** YES \_\_\_ NO \_\_\_

**Assignment (if any):** YES \_\_\_ NO \_\_\_

**THE DAY OF THE TRIAL PLAINTIFF'S  
 COUNSEL SHOULD HAVE:**

1. **ADDING MACHINE TAPE WITH AMOUNTS ADDED FOR FINAL JUDGMENT; (taped to F/J)**
2. **RECORDING SPACE ON FINAL JUDGMENT**

**AFFIDAVITS**                      DE #      AMOUNT

Amount of Indebtedness: \_\_\_\_\_

Costs: \_\_\_\_\_

Attorney's Fees: \_\_\_\_\_

a. Expert Affidavit: \_\_\_\_\_

=====

PREPARED BY ATTORNEY: \_\_\_\_\_ Print name: \_\_\_\_\_

FBN: \_\_\_\_\_ Firm Name: \_\_\_\_\_