

IN THE CIRCUIT COURT OF THE 15TH JUDICIAL CIRCUIT  
IN AND FOR PALM BEACH COUNTY, FLORIDA

CIVIL DIVISION "AB"

IN RE: STANDING ORDER ON  
SPECIALLY SET MOTIONS

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These motions are specially set and cannot be canceled or reset except by Court Order.

It is the intent of this Court to dispose of the subject matter of the specially set motion on the date and time appearing on the Order. Accordingly, all counsel or self-represented parties must either: (1) be present personally or by telephone conference call at the hearing (telephone appearance must be approved in advance); or (2) submit an Agreed Order disposing of the motion at least 48 business hours prior the hearing.

**AT LEAST SEVEN (7) DAYS PRIOR TO THE HEARING, THE PARTIES SHALL SUBMIT HARD COPIES OF ALL MOTIONS, RESPONSES, EXHIBITS THERETO, MEMORANDA (WHICH SHALL NOT EXCEED TEN (10) DOUBLE SPACED PAGES), AND CASE AUTHORITY (WHICH MUST BE TABBED WITH PERTINENT SECTIONS HIGHLIGHTED) DIRECTLY TO MY OFFICE. THE SUBMISSIONS SHALL INDICATE THE DATE AND TIME OF THE SCHEDULED HEARING.**

**All exhibits must be clearly marked before the hearing is set to begin.**

Exhibits shall be marked by a numbered sticker on the top right-hand corner of the front of each exhibit clearly identifying the case number and party who is offering the exhibit, *e.g., Plaintiff or Defendant; Petitioner or Respondent*. An Exhibit list shall be provided to the Court at the start of the hearing and **must** be numbered chronologically.

DONE AND ORDERED at West Palm Beach, Palm Beach County, Florida, on this 17<sup>th</sup> day of January, 2017.