HOW TO ACCESS MY COURT FILES

BEST FOR:
YOUTH WHO WANT TO SEE THEIR DEPENDENCY/DELINQUENCY CASE INFORMATION.

IMPORTANT:
JUVENILE DEPENDENCY RECORDS ARE CONFIDENTIAL. THEY ARE NOT AVAILABLE TO THE PUBLIC, AND INFORMATION IS NOT GIVEN OVER THE PHONE.



STEP 1: GO IN PERSON.

PALM BEACH COUNTY CLERK JUVENILE OFFICE
MAIN COURTHOUSE, 3RD FLOOR, ROOM 3.2200
205 N. DIXIE HWY., WEST PALM BEACH, FL 33401

STEP 2: BRING PHOTO ID.

BRING A GOVERNMENT-ISSUED PICTURE ID IF YOU HAVE ONE.

STEP 3: ASK TO VIEW YOUR JUVENILE/DEPENDENCY COURT FILE.

TELL THE CLERK YOU ARE THE YOUTH IN THE CASE AND WOULD LIKE ACCESS TO YOUR COURT FILE.

STEP 4: ASK ABOUT COPIES.

THERE MAY BE FEES FOR PRINTED COPIES. ASK BEFORE REQUESTING A LARGE NUMBER OF PAGES.

STEP 5: ASK YOUR ATTORNEY OR CASE MANAGER FOR HELP.

IF YOU DO NOT HAVE ID OR DO NOT KNOW YOUR CASE NUMBER, YOUR ATTORNEY, CASE MANAGER, OR GAL, MAY BE ABLE TO HELP YOU FIGURE OUT WHAT TO BRING.

CALL: (561) 355-6603 FOR MORE HELP

