

IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA

ADMINISTRATIVE ORDER NO. 5.206-5/09*


IN RE: MOTION AND EVIDENTIARY HEARINGS

Pursuant to the authority conferred by Florida Rule of Judicial Administration 2.215, it is **ORDERED** as follows:

1. Each judge shall set aside time each week for hearing motions requiring presentation of evidence which is too complex for consideration on the Uniform Motion Calendar.
2. The moving party shall reserve hearing time with the judicial assistant. No moving party may reserve more than one hour for a motion hearing without court approval. The judicial assistant will obtain the files in advance for these hearings.
3. A party may request a hearing requiring more than one hour by
 - a. filing a "Request for Hearing in Excess of One Hour" with the clerk, and providing a copy of the request to the court's judicial assistant; or
 - b. filing a motion requesting more than one hour of hearing time and then setting that motion for hearing on the Court's Uniform Motion Calendar. Any request or motion requesting a hearing in excess of one hour shall include a good-faith estimate of the time required to complete the hearing on the substantive motion and an explanation as to why the additional time is necessary..
4. Scheduled hearings may be cancelled only upon
 - a. filing of a Notice of Withdrawal of the motion; or
 - b. settlement of the underlying motion along with the submission of a proposed agreed order on the motion to the Judge prior to the scheduled hearing; or
 - c. entry of a order cancelling the hearing by the judge.
5. Should the matter settle prior to hearing, it is the responsibility of the moving party to immediately submit the proposed agreed order and to inform the judicial assistant so that the hearing time may be used for another purpose.

6. A party shall not cross-notice or "piggyback" a motion upon a previously scheduled motion set by opposing counsel, unless both parties agree, the time originally reserved for the hearing will be adequate to hear both motion, and the Court, in its discretion, elects to hear the cross-noticed or "piggy backed" matter.

DONE and **SIGNED** in Chambers at West Palm Beach, Palm Beach County, Florida, this 24 day of May, 2009.



Kathleen J. Kroll
Chief Judge

*supersedes admin. order 5.005-9/92