

IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA

ADMINISTRATIVE ORDER NO. 3.909-8/17

IN RE: CREATION OF CIRCUIT CIVIL DIVISION "AK"

In the interest of judicial economy and to increase efficiency, a twelfth Circuit Civil Division is created and will be titled Division "AK".

NOW, THEREFORE, pursuant to the authority conferred by Florida Rule of Judicial Administration 2.215, it is **ORDERED AND ADJUDGED** as follows:

A. CREATION OF DIVISION

1. Effective August 23, 2017, the Clerk and Comptroller will create Circuit Civil Division "AK" in its case maintenance system ("Showcase") for the sole purpose of transferring cases.
2. The Clerk and Comptroller shall not assign any newly filed cases to this division until September 1, 2017.

B. TRANSFER OF PENDING CIRCUIT CIVIL CASES

1. Court Administration will identify an equal number of cases from each of the eleven circuit civil divisions to be transferred to Division "AK" and provide the list to the Clerk and Comptroller.
2. Upon receipt of the list of cases, the Clerk and Comptroller will reassign the identified cases to Division "AK".
3. The Clerk of Court will prepare a Notice of Reassignment and serve it on the Plaintiff either electronically or by United States Mail.
 - a. The Notice of Reassignment shall be docketed and available for public viewing within twenty-four (24) hours of the reassignment.

- b. The Notice of Reassignment shall contain a directive to the Plaintiff to serve the Notice of Reassignment on all parties, in accordance with Rule of Judicial Administration 2.516. The Clerk of Court shall file and serve the Notice of Reassignment on the Plaintiff no later than August 29, 2017.
4. Within seven (7) business days of the service of the Notice of Reassignment, the Plaintiff shall serve in accordance with Rule of Judicial Administration 2.516 a copy of the Notice of Reassignment on all parties who have not been dismissed or dropped from the action. The Plaintiff shall also file a Notice of Service of the Notice of Reassignment ("Notice of Service") with the Clerk of Court. The Notice of Service is to include a complete service list.
5. When, at the time of the transfer, a case has a hearing scheduled in the original division during August, 2017, the hearing date will remain as scheduled and will be heard by the judge before whom the hearing was originally scheduled. Any hearing scheduled beyond September 1, 2017, shall be reset in Division "AK" by the parties.
6. When, at the time of the transfer, a case is set for trial during August, 2017, the trial date will remain as scheduled and will be heard by the judge before whom the trial was set. Any trial scheduled after September 1, 2017, is to be reset in Division AK by the parties.
7. A list of the transferred cases will be maintained by the Administrative Office of the Court, and will be posted on the Fifteenth Judicial Circuit's website.

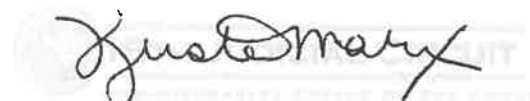
C. ASSIGNMENT OF NEWLY FILED CASES

Division "AK" will be activated in the Clerk's case maintenance system ("Showcase") on September 1, 2017. The Clerk and Comptroller will then randomly assign all newly filed cases amongst the twelve circuit civil divisions.

D. EMERGENCY MATTERS

Any emergency matter that arises prior to September 1, 2017, is to be referred to the previously assigned division for disposition.

DONE and SIGNED in Chambers at West Palm Beach, Palm Beach County, Florida,
this 23rd day of August, 2017

A handwritten signature in black ink, appearing to read "Krista Marx", is written over a faint, circular official seal of the court.

Krista Marx
Chief Judge