

IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA

ADMINISTRATIVE ORDER NO. 2.401-9/08*

IN RE: JURY MANAGEMENT

Florida Statute section 40.001 designates the chief judge of each judicial circuit as having "overall authority and responsibility for the management, operation and oversight of the jury system within his or her circuit". Florida Statute section 40.001 assigns certain and specific responsibilities regarding the processing of jurors to the clerk of the circuit court. In accordance with Florida Statute 40.001, the Chief Judge may also designate to the clerk of the circuit court additional duties consistent with jury management, operations and oversight. The Court is desirous of maintaining a jury system which best meets the varied needs of this circuit.

NOW, THEREFORE, pursuant to the authority conferred by Florida Rule of Judicial Administration 2.215, it is **ORDERED** as follows:

The clerk of the circuit court shall

1. Maintain ongoing communications with judicial offices to ensure adequate jury pools;
2. Prepare an annual budget that is adequate for performing the jury tasks required. **A copy of the annual budget shall be provided to the Chief Judge and Trial Court Administrator thirty (30) days after the close of the state's fiscal year.**
3. Maintain **an** automated jury system. Modifications require advance approval from the chief judge
4. Prepare jury management reports as may be required by the office of the chief judge.

29 **DONE and SIGNED** in Chambers at West Palm Beach, Palm Beach County, Florida, this day of September, 2008.


Kathleen J. Kroll
Chief Judge

*supersedes admin. order 2.015-06/04