

IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT
IN AND FOR PALM BEACH COUNTY, FLORIDA

ADMINISTRATIVE ORDER 11.802-6/09*

IN RE: ORGANIZATION OF A JUSTICE
SYSTEMS POLICY BOARD

A Criminal Justice Information System ("CJIS") Task Force Policy Component Agreement was entered into in January, 1992 by the State Attorney, Chief Judge, Sheriff, Clerk of Court and Public Defender, and thereafter a Justice Information Systems Policy Board was created on March 6, 1995 by agreement between and among the Chief Judge, Public Defender, Sheriff, Clerk of Court, State Attorney and the Board of County Commissioners to ensure the effective sharing of justice information technology in an accurate and timely manner which furthers the constitutional purpose of the participating agencies and increases the efficiency and effectiveness of the justice system. There is a need for compatibility on the part of all contemplated justice information technology projects and a further need to provide a forum for information technology project reporting and discussion as agreed by the Justice Information Systems Policy Board members in the Memorandum of Understanding dated May 7, 2008 which is attached hereto as Exhibit "A".

NOW, THEREFORE, pursuant to the authority conferred by Florida Rule of Judicial Administration 2.215, it is **ORDERED** as follows:

1. JUSTICE INFORMATION SYSTEMS POLICY BOARD ("POLICY BOARD"): This Policy Board will provide the forum for court information technology project reporting, information sharing and discussion to ensure coordinated use, data sharing (to the extent consistent with legal restrictions or requirements), integration and efficient utilization of justice information technology in the Fifteenth Judicial Circuit. The Policy Board shall consist of the Chief Judge, the State Attorney, the Public Defender, the Clerk, the Sheriff, a representative from the Board of County Commissioners, the President of the Palm Beach County Bar Association or designee, the President of the South Palm Beach County Bar Association or designee and a member of the Criminal Justice Commission. **The Chief Judge shall be chair of the committee unless a majority of the Policy Board vote otherwise.**
2. INFORMATION SHARING AND REPORTING: The Policy Board meetings will provide a forum for discussing individual member agencies technology projects, directions and priorities which have a potential impact on other member agencies. Additionally the Policy Board will create a forum for obtaining member input on

justice information technology projects and for the open discussion of data sharing, integration and coordination of said projects. Each member agency shall report on pending justice information technology projects at each scheduled meeting. The Policy Board may issue policy recommendations, endorsements or censure to member agencies regarding the objectives of the Policy Board as identified in the attached Memorandum of Understanding.

3. **MEETINGS AND COMMITTEES:** The Justice Information Systems Policy Board shall meet no less than quarterly and may establish and/or eliminate committees including standing and/or ad hoc committees as needed. Committee membership and meeting schedule shall be determined by the member agencies. Members of the Justice Information Systems Policy Board may serve as committee members or may designate appropriate staff. Committees shall make regular reports with recommendations as appropriate, at the Justice Information Systems Policy Board meetings. The initial standing committees shall be the Management Committee, Technical Committee and Budget committee which shall meet on a regular basis as determined by the committee membership or as directed by the Policy Board.

DONE and ORDERED, in Chambers, at West Palm Beach, Palm Beach County, Florida
this day of 30 June, 2009.


Kathleen J. Kroll, Chief Judge

*supersedes admin. order 11.033-3/00


MEMORANDUM OF UNDERSTANDING

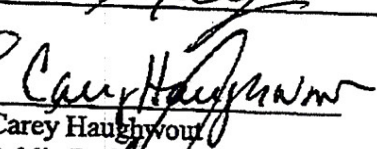
The Chief Judge, Public Defender, State Attorney and Clerk & Comptroller of the Fifteenth Judicial Circuit, along with the Sheriff of Palm Beach County and representatives of the Palm Beach County Board of County Commissioners, Palm Beach County Bar Association, South Palm Beach County Bar Association and Palm Beach County Criminal Justice Commission collectively sitting as the Justice Information Systems Policy Board, agree to work to ensure the effective sharing of criminal justice information in an accurate and timely manner which furthers the constitutional purpose of the participating agencies and increases the efficiency and effectiveness of the justice system.

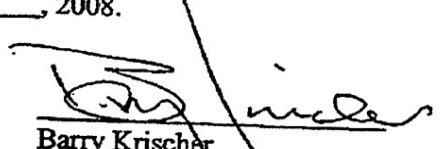
To accomplish this goal, the participating agencies agree to:

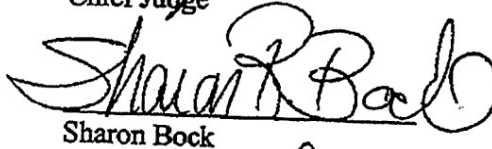
1. Create and establish formal plans for information sharing;
2. Identify the objectives and benefits of information sharing for the participants;
3. Provide a forum for discussing those individual technology projects, directions and priorities of the member agencies which have a potential impact on other member agencies as well as provide a forum for discussing the integration of said projects.
4. Support information sharing by involving agency representatives when appropriate in the formulation of plans and projects, consistent with Florida law;
5. Support government transparency by providing public access to information when consistent with Florida law.

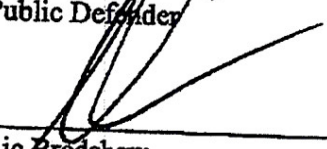
Dated this 7 day of May, 2008.

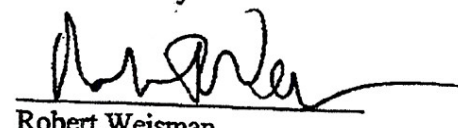

Kathleen J. Kroll
Chief Judge

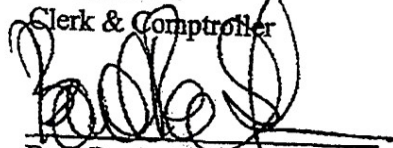

Carey Haughwout
Public Defender



Barry Krischer
State Attorney

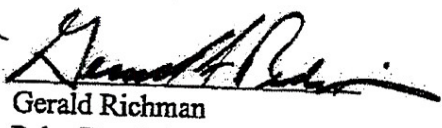

Sharon Bock
Clerk & Comptroller


Ric Bradshaw
Sheriff


Robert Weisman
County Administrator


Bard Rockenbach
Palm Beach County Bar Assn.


Mark Osherow
South Palm Beach County Bar Assn.


Gerald Richman
Palm Beach County Criminal
Justice Commission