

# Application Checklist:

**All Applicants:** Attach a copy of your resume to the application. Resume should outline your qualifications and experience in the field of study for which you are applying. Please include Certificate of Completion for related trainings or proof of registration for upcoming training within 4 months of application date.

## Adult/Juvenile Competency Evaluations

- Review Administrative Order # 2.601: Administrative Order for Compensation of Experts from Public Funds (In all cases except Probate & Guardianship)
- Print Application to Provide Mental Health Services for Adult and Juvenile Competency Evaluations.
- Print Agreement for Psychological or Expert Witness Professional Services in Adult and/or Juvenile Criminal Matters. Please sign all contracts in blue ink.
- Send in application, agreement, and resume to the address listed below.

## Probate/Guardianship and Developmental Disabilities Examining Committee Evaluations

- Review Administrative Order # 6.301: Examining Committee Members Relating to Guardianship Matters
- Print Application to Provide Mental Health Services in Probate/Guardianship and Developmental Disabilities Committee Evaluations.
- Print Agreement for Expert Psychological or Professional Services in Guardianship/Examining Committee Matters. Please sign all contracts in blue ink.
- Send in application, agreement, and resume to the address listed below.

## Psychological Evaluations & Social Investigations in Family Law Cases

- Review Administrative Order # 2.601: Psychological Evaluations, Florida Family Law Rule 12.363: Evaluation of a Minor Child, Florida Family Law Rules 12.360: Examination of Persons and Florida Rule of Civil Procedure 1.360: Examination of Persons.
- Print Application to Provide Mental Health Services for Psychological Evaluations on Family Law Cases.
- Print Agreement for Psychological or Expert Witness Professional Services in Family Law Matters. Please sign all contracts in blue ink.
- Send in application, agreement, and resume to the address listed below.

Please send all materials to: Court Administration- Expert Witness Services,  
205 N Dixie Highway, West Palm Beach, FL 33401